

Refreshment Vehicle Checklist – Annual

Cart

Required Documents	Description of Required Document	Submitted
Application Fee	Application fee as identified in the Municipality of Clarington User Fee By-law 2024-022; \$205.00 for unlimited number of carts.	
Proof of insurance	A Certificate of Insurance (COI) identifying the Municipality of Clarington as third-party liability insured for a minimum of \$2,000,000 (two million dollars). The following address shall be noted on the COI: Municipality of Clarington 40 Temperance Street Bowmanville, ON L1C 3A6	
Health Department	Proof of inspection and approval from the Region of Durham Health Department - 30 Days of Application	
Number of Carts	Total number of carts to be licensed.	
TSSA	Where a heating or cooling fuel source is used, the Technical Standards and Safety Authority Initial Vehicle Inspection Report; TSSA – within 30 days of application.	
Picture of Cart	Upload a current photo of your Refreshment Vehicle.	